

**CFUW Etobicoke
Executive Committee Meeting
Thursday, November 3rd, 2022
Via Zoom, 7:00 pm**

Facilitated by	Cathy Holmes
Minutes Taken by	Jennifer Denomme
Agenda Location	Email - Cathy Holmes
Attendees	Joanne Jamieson, Past President Cathy Holmes, President Donna Bailey, Co-Chair, Advocacy Susan Clark, Chair, Interest Groups Jennifer Denomme, Co-Chair, Communications Pat Cleland, Guest Sandy Marven, Membership Maure Kentner, Co-Chair, Advocacy Martha Leger, Member-at-Large
Guests	Roma Mehta, representing Diversity and Inclusions Committee; Virginia Anderson, nominated as Member-at-Large
Regrets	Mac King, Recording Secretary; Barb Rukavina, Treasurer; Germaine Drury, Hospitality; Marilyn Goodchild, Hospitality

#	Topic	Discussion
1.	Welcome	Welcome to the November Executive meeting
2.	Acknowledgement of the Land	Presented by President
3.	Guest: Roma Mehta – Diversity and Inclusion	<p>Mandate</p> <ul style="list-style-type: none"> Roma presented the Diversity and Inclusion mandate as understood by the committee. In general this was accepted by the executive as written. A suggestion was made to add financial status as another focus of diversity. <p>Action: Modify the mandate as requested and present at the January GM. Responsibility: D&I Committee Action: Publish to web site in general area and include in February NL Responsibility: Communications</p> <p>Newsletter content</p> <ul style="list-style-type: none"> Ideas for content were suggested: note celebrations and significant dates of other communities; include images where possible; use anecdotes or stories to make a point. <p>Action: Be creative Responsibility: D&I Committee</p> <p>Increasing Membership Action: Find groups to affiliate with or where we can introduce CFUW. Responsibility: Marketing</p>
4.	Acceptance of	Accepted as presented.

	Agenda	
5.	Approval of the Executive Minutes	Minutes – 2022-10-06 <ul style="list-style-type: none"> Hearing no errors or objections the minutes of 2022-10-06 are declared approved as written.
6.	Approval of the General Meeting Minutes	General meeting minutes for October 10 - not available.
7.	President	Motion to disperse un-allocated funds. <ul style="list-style-type: none"> Some members requested that we give funds to Ernestines as well as the other proposed recipients. Discussion noted that Ernestines is well funded in comparison with Women’s Habitat (e.g. through the Federal Government), has a single purpose and is not as transparent about its funding. Also the proposed support of refugees from Ukraine is urgent. It was decided to leave the allocation as defined in the Newsletter to be presented at the GM. Action: Dispersion of funds to be presented at the GM. Responsibility: Pat Cleland (presentation at GM).
8.	Past President	Stop the Violence Breakfast <ul style="list-style-type: none"> Pamela Cross has been acquired and confirmed as Speaker. Topic: Anatomy of an Inquest. Date: Tuesday February 14, 2023. A poster advertising the meeting is being prepared. Emails are being sent to the contact list from previous meetings etc. Action: on-going, Website update required. Responsibility: Breakfast Committee, Communications. Nomination Committee <ul style="list-style-type: none"> No report. Action: Ongoing. Responsibility: Nominations, Communications Marketing Committee <ul style="list-style-type: none"> 2 members from Diversity and Inclusion and a Member at Large will participate as well as Communications. RFP will be set up by PP, Communications, President and brought to exec for approval - TBD Action: preparation of RFP, first meeting Responsibility: Maure, PP, President, Communications Card Party <ul style="list-style-type: none"> Hope to be in-person in March 2023 with a maximum of 72 attendees. Action: TBD Responsibility: Charitable Trust committee Banquet <ul style="list-style-type: none"> No report Action: TBD Responsibility: Banquet Committee
9.	Financial Report	Monthly Summary – current surplus \$4000. Communication Budget <ul style="list-style-type: none"> Access to our web site was removed in October because we had not renewed and paid for services. We were able to renew and pay for 3yrs. Action: Update the budget with this new item Responsibility: President, Communications

			<p>Financial Review Committee</p> <ul style="list-style-type: none"> • 2022-23 paid members currently 190. <p>Action: confirm budget</p> <p>Responsibility: President as contact person, Financial Review Committee</p>
10.	Membership	<p>Present Registration</p> <ul style="list-style-type: none"> • Approx. 211 have registered and 210 have paid. • New members: 12; Members not returning: 19. <p>Membership Registration Concerns</p> <ul style="list-style-type: none"> • Processing of memberships is back on track and the new Roster will be ready for publishing by Nov 10. <p>Action: Publish Roster</p> <p>Responsibility: Membership, Communications</p> <p>New Member Tea</p> <ul style="list-style-type: none"> • Usually the 3rd Tuesday in November, i.e. Nov 22 • The meeting will be on Zoom. • Members who joined last CFUW season as well as new members will be invited – 15 in all. <p>Action: Invite new members and executive</p> <p>Responsibility: Membership - Social</p>	
11.	Interest Groups	<p>Registration</p> <ul style="list-style-type: none"> • Convenors are updating their lists of members and supplying the data to membership for database update. <p>Action: Only members who have paid are allowed to participate in interest groups.</p> <p>Responsibility: Interest Group Convenors</p>	
12.	Nominations	No report	
13.	Advocacy	<p>Key Issue Concerns</p> <ul style="list-style-type: none"> • Members will be informed about the planned Bradford Bypass in the next NL and asked to sign a petition to push for an updated Federal Environmental Review. • Bill 28 invoking the notwithstanding clause is a concern for striking education workers, parents and children since it tramples on the rights of many; Notably, the majority of those affected are women. <p>Action: announce at the GM and prepare a for(strike this word) Call to Action for NL</p> <p>Responsibility: Advocacy</p> <p>Single Year Long Focus</p> <ul style="list-style-type: none"> • No update <p>Action: decide on focus and prepare process, bring to next exec meeting</p> <p>Responsibility: Advocacy</p>	
14.	Program	<p>November GM</p> <ul style="list-style-type: none"> • Speaker – Anneli Andre-Barett to be introduced by Avery Fleming and thanked by Mary Dodge-Bovaird <p>December GM</p> <ul style="list-style-type: none"> • This will be a holiday celebration with club members contributing a quiz, music by Oscar Peterson, scarf folding presentation, a story by Pat Cleland. <p>March GM</p> <ul style="list-style-type: none"> • Ducks Unlimited presentation. <p>April GM</p> <ul style="list-style-type: none"> • Act2 Studio vignettes exploring aging and dementia. <p>May GM</p>	

			<ul style="list-style-type: none"> • TBD <p>Projector</p> <ul style="list-style-type: none"> • The old projector is unreliable. A new projector could cost \$700. There are concerns that we purchase the “right” thing. <p>Action: Ask the membership if they know anyone who can help. Responsibility: President, Program</p>
	15.	Communications	<p>Our web site host, BlueHost, dropped our site unexpectedly in October.</p> <ul style="list-style-type: none"> • Leslie Darling renewed and paid for 3 years. <p>Action: Update the budget for the next year Responsibility: Treasurer</p>
	16.	Other Business	<p>New Member Mentorship</p> <ul style="list-style-type: none"> • Report still to come <p>Letters to newly elected councilors etc Action: Create a letter on CFUW Etobicoke letterhead and signed by the President. Responsibility: Advocacy, President</p> <p>Executive meetings Action: Determine if we can get a room at Fairfield on first Thursday of the month in the afternoon 3-5pm Responsibility: President</p>
	17.	Appreciations	Thank you to all members for their work on the various aspects of Club activities.
	18.	Next Meeting	Thursday, December 1st, 2022
	19.	Adjournment	8:48 pm