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**CFUW Etobicoke  
Executive Committee Meeting  
Thursday, January 5, 2023  
Fairfield, 3:00 pm**

<b>Facilitated by</b>	Cathy Holmes
<b>Minutes Taken by</b>	Jennifer Denomme
<b>Agenda Location</b>	Email - Cathy Holmes
<b>Attendees</b>	Cathy Holmes, President Joanne Jamieson, Past President Barb Rukavina, Treasurer Donna Bailey, Co-Chair, Advocacy Maure Kentner, Co-Chair, Advocacy Susan Clark, Chair, Interest Groups Germaine Drury, Hospitality Mac King, Recording Secretary Jennifer Denomme, Co-Chair, Communications Sandy Marven, Membership Martha Leger, Member-at-Large
<b>Guests</b>	Pat Cleland, Guest
<b>Regrets</b>	Marilyn Goodchild, Hospitality; Virginia Anderson, Member-at-Large; Mary Dodge Bovaird, Program; Pat Joyce, Membership-Social.

#	Topic	Discussion
1.	<b>Welcome</b>	Welcome to the January Executive meeting
2.	<b>Acknowledgement of the Land</b>	Presented by President
3.	<b>Acceptance of Agenda</b>	<b>Accepted as presented.</b>
4.	<b>Approval of the Executive Minutes</b>	<b>Minutes – 2022-12-01</b> <ul style="list-style-type: none"> <li>• Hearing no errors or objections the minutes of 2022-12-01 are declared approved as written.</li> </ul>
5.	<b>Approval of the General Meeting Minutes</b>	<b>General meeting minutes – None taken for December 2022</b>

<p>6.</p>	<p><b>President</b></p>	<p><b>Executive meetings.</b></p> <ul style="list-style-type: none"> <li>It was agreed that we will continue meetings in-person at Fairfield on the first Thursday of the month at 3pm.</li> </ul> <p><b>Action:</b> Room will be booked.  <b>Responsibility:</b> Cathy Holmes</p> <p><b>Charitable Trust Motion</b></p> <ul style="list-style-type: none"> <li>The motion in the January Newsletter was misleading.</li> </ul> <p><b>Action:</b> The general meeting reminder will contain clarification and this will be repeated at the Jan 12 general meeting.  <b>Responsibility:</b> Jennifer Denomme &amp; Cathy Holmes</p> <p><b>December General Meeting</b></p> <ul style="list-style-type: none"> <li>Reminder that per the club constitution (on the web site here: <a href="https://www.cfuwetobicoke.ca/about-us/our-constitution/">https://www.cfuwetobicoke.ca/about-us/our-constitution/</a> ) it is the responsibility of the Program Committee to convene an ad hoc committee to plan the annual December celebration.</li> </ul> <p><b>Action:</b> A committee to plan the annual celebration will be convened in September.  Theme “Light in Darkness” brings in Christmas, Hanukkah, Diwali and the winter solstice.  <b>Responsibility:</b> Mary Dodge Bovaird and Program Committee.</p> <p><b>Club Constitution</b>  Maure Kentner will provide copy of current constitution for update.  <b>Responsibility:</b> Maure Kentner and President</p> <p><b>Changes to the Roster Supplement</b></p> <ul style="list-style-type: none"> <li>Changes identified by Cathy Holmes.</li> </ul> <p><b>Action:</b> Document will be updated and published to the web site.  <b>Responsibility:</b> Jennifer Denomme &amp; Leslie Darling</p>
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<p>7.</p>	<p><b>Past President</b></p>	<p><b>Women’s Habitat Christmas Hampers.</b></p> <ul style="list-style-type: none"> <li>• The organization was very grateful for the generosity of club members.</li> <li>• They are preparing to restart their programs later in January.</li> </ul> <p><b>Action:</b> None  <b>Responsibility:</b> n/a</p> <p><b>Stop the Violence Breakfast</b></p> <ul style="list-style-type: none"> <li>• Tickets sold: 62</li> <li>• Politicians and journalists to be canvassed.</li> </ul> <p><b>Action:</b> on-going  <b>Responsibility:</b> Breakfast Committee.</p> <p><b>Marketing Committee</b></p> <ul style="list-style-type: none"> <li>• First meeting Dec 8, 2022 defined purpose and roles.</li> </ul> <p><b>Action:</b> Preparation of a Statement of Value  <b>Responsibility:</b> Joanne Jamieson, Lois Willson</p> <p><b>Card Party</b></p> <ul style="list-style-type: none"> <li>• Planning for this to be in-person at Fairfield in April depending on a poll.</li> </ul> <p><b>Action:</b> Poll the membership at the Jan 12 general meeting. Majority will rule.  <b>Responsibility:</b> Charitable Trust committee, Pat Cleland</p> <p><b>Finance Committee</b>  Meeting to be scheduled mid February.</p> <p><b>Banquet</b></p> <ul style="list-style-type: none"> <li>• No report</li> </ul> <p><b>Action:</b> TBD  <b>Responsibility:</b> Banquet Committee</p>
<p>8.</p>	<p><b>Financial Report</b></p>	<p><b>Monthly Summary</b> – current surplus \$4000.</p>

<p>9.</p>	<p><b>Membership</b></p>	<p><b>Present Registration</b></p> <ul style="list-style-type: none"> <li>● Approx. 213.</li> </ul> <p><b>Action:</b> Numbers to be sent to National by Jan 31.  <b>Responsibility:</b> Membership – Sandra Marven</p> <p><b>Process review.</b></p> <ul style="list-style-type: none"> <li>● To review the process of membership renewal and roster preparation.</li> </ul> <p><b>Action:</b> Meeting to discuss on Jan 16.  <b>Responsibility:</b> Sandra Marven</p> <p><b>New Member Meeting</b></p> <ul style="list-style-type: none"> <li>● Planned for January 19, 1 pm, at Fairfield.</li> <li>● Members who joined since 2019 will be invited.</li> </ul> <p><b>Action:</b> Invite new members and executive.  <b>Responsibility:</b> Membership - Social</p>
<p>10.</p>	<p><b>Interest Groups</b></p>	<p><b>Status</b></p> <ul style="list-style-type: none"> <li>● Groups are meeting as planned. No issues.</li> <li>● Lydia Bell wrote an excellent piece about the “Our 100 Years” book for the Newsletter – Thank you.</li> </ul> <p><b>Action:</b> Ongoing. Bring books to the new members' tea.  <b>Responsibility:</b> Interest Group Convenors, Susan Clark</p>
<p>11.</p>	<p><b>Nominations</b></p>	<p><b>Nomination Committee</b></p> <ul style="list-style-type: none"> <li>● No report.</li> </ul> <p><b>Action:</b> Ongoing.  <b>Responsibility:</b> Nominations, Communications</p>

<p>12.</p>	<p><b>Advocacy</b></p>	<p><b>Key Issue Concerns</b></p> <ul style="list-style-type: none"> <li>● Affordable housing.</li> <li>● Healthcare.</li> <li>● Education.</li> </ul> <p><b>Action:</b> Ongoing  <b>Responsibility:</b> Advocacy</p> <p><b>Single Year Long Focus - Environment</b></p> <ul style="list-style-type: none"> <li>● Thanks to Jennifer Denomme &amp; Gail Rutherford for Newsletter content.</li> <li>● Thanks to all members who wrote emails concerning HWY 413 to their politicians.</li> <li>● Note that emails should contain name, address and phone number to ensure they are recorded/counted.</li> <li>● Emails should go to politicians and also to journalists.</li> </ul> <p><b>Action:</b> Get a list of journalists who are particularly focussed on important issues to the Club.  <b>Responsibility:</b> Advocacy</p> <p><b>Letters to new Politicians from President</b></p> <ul style="list-style-type: none"> <li>● To congratulate winners and introduce CFUW-E on club letterhead.</li> </ul> <p><b>Action:</b> Locate previous letters and replicate.  <b>Responsibility:</b> Advocacy, Cathy Holmes</p>
<p>13.</p>	<p><b>Program</b></p>	<p><b>January GM</b></p> <ul style="list-style-type: none"> <li>● Speaker – Ange Loft: “Talking Treaties”.</li> </ul> <p><b>Action:</b> Ongoing  <b>Responsibility:</b> President, Program</p>
<p>14.</p>	<p><b>Communications</b></p>	<p><b>MailChimp</b></p> <ul style="list-style-type: none"> <li>● Price has increased from US\$17 to US\$20 per month.</li> </ul> <p><b>Action:</b> Update the budget for the next year  <b>Responsibility:</b> Treasurer</p>

15.	<b>Other Business</b>	<p><b>Review of December meeting</b></p> <ul style="list-style-type: none"> <li>• Positive and negative feedback heard, as expected.</li> <li>• Thanks to Mary Hilborn for spearheading.</li> </ul> <p><b>Action:</b> Anyone giving negative feedback should be asked for recommendations and their participation.</p> <p><b>Responsibility:</b> Executive</p> <p><b>Survey</b></p> <ul style="list-style-type: none"> <li>• Consider another survey of membership.</li> </ul> <p><b>Action:</b> TBD</p> <p><b>Responsibility:</b> Executive, President</p>
16.	<b>Appreciations</b>	Thank you to all members for their work on the various aspects of Club activities.
17.	<b>Next Meeting</b>	Thursday, February 2, 2023 at 3pm.
18.	<b>Adjournment</b>	4:30 pm