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**CFUW Etobicoke
Executive Committee Meeting
Thursday, May 4, 2023
Fairfield, 3:00 pm**

Facilitated by	Cathy Holmes
Minutes Taken by	Jennifer Denomme
Agenda Location	Email - Cathy Holmes
Attendees	Cathy Holmes, President Joanne Jamieson, Past President Susan Clark, Chair, Interest Groups Germaine Drury, Hospitality Marilyn Goodchild, Hospitality Mac King, Recording Secretary Jennifer Denomme, Co-Chair, Communications Sandy Marven, Membership Pat Joyce, Membership-Social
Guests	Pat Cleland, Guest
Regrets	Barb Rukavina, Treasurer, Virginia Anderson, Member-at-Large; Mary Dodge Bovaird, Program, Martha Leger, Member-at-Large, Donna Bailey, Co-Chair, Advocacy, Maure Kentner, Co-Chair, Advocacy

#	Topic	Discussion
1.	Welcome	Welcome to the May Executive meeting
2.	Acknowledgement of the Land	Presented by President
3.	Acceptance of Agenda	Accepted as presented.
4.	Approval of the Executive Minutes	Minutes – 2023-04-06 <ul style="list-style-type: none"> ● Approved as presented
5.	Approval of the General Meeting Minutes	General meeting minutes – 2023-04-13 <ul style="list-style-type: none"> ● Approved as presented

<p>6.</p>	<p>President</p>	<p>Ontario Council AGM.</p> <ul style="list-style-type: none"> • Will take place May 13 8.30am-10.30am on zoom. <p>Action: President to vote on behalf of the club. Responsibility: Cathy Holmes</p> <p>Search for VP & President</p> <ul style="list-style-type: none"> • There is still no one volunteering for these positions for 2023-24. <p>Action: Cathy stated that she would stay on as President for the time being but will not take the post of past president for the 2024-25 year if the position of President has not been filled. Responsibility: Cathy Holmes</p> <p>Acknowledgement of the Lands</p> <ul style="list-style-type: none"> • A suggestion was made by Donna Bailey to refresh the wording of our acknowledgement that is read at each meeting. The executive decided that a short version should be retained but modified to include additional native lands and Treaty 13. <p>Action: The statement will be updated. Responsibility: Cathy Holmes & Pat Cleland</p> <p>Expense Vouchers</p> <ul style="list-style-type: none"> • All 2022-23 expenses should be claimed by the end of June. <p>Responsibility: All members</p>
<p>7.</p>	<p>Action items from prior meetings</p>	<p>Nothing brought forward.</p>

8.	Past President	<p>Stop the Violence Breakfast</p> <ul style="list-style-type: none"> • Cheques for \$1944.73 were written for each of Ernestines and Women’s Habitat on behalf of the club. • A motion was passed to increase the fee paid to the Stop the Violence speaker by \$50 to \$250. <p>Action: Check delivery Responsibility: Joanne Jamieson.</p> <p>Marketing Committee</p> <ul style="list-style-type: none"> • The postcard design has been approved and will be printed in a Matte version. A June 7 meeting will decide where/how to distribute postcards and posters. • Joanne met with newly elected Etobicoke politicians to build a relationship for CFUW-E. • A letter on CFUW letterhead has been drafted to thank Christine Howarth MPP for the recent work by her and her staff to introduce Clare’s Law to the Ontario legislature on April 5. <p>Action: Get postcards and posters printed and set up distribution. Responsibility: Joanne Jamieson, Jennifer Denomme (UPS contact). Action: Make meetings with politicians a regular activity. Responsibility: Past president with the help of the Diversity & Inclusion committee. Action: Sign and deliver the letter to Christine Howarth. Responsibility: Cathy Holmes & Joanne Jamieson.</p>
9.	Financial Report	Monthly Summary – current surplus \$2444.91.
10.	Membership	<p>Returning Members</p> <ul style="list-style-type: none"> • 7 renewals received to date. • Cheques will not be cashed until the end of July. <p>Action: Monitor and save cheques Responsibility: Sandra Marven</p>
11.	Interest Groups	<p>Convenor’s Tea</p> <ul style="list-style-type: none"> • Susan reported on a successful “Tea” meeting and thanked the executive for their attendance. • Cathy thanked Susan and the Hospitality team for an excellent meeting. • Susan suggested putting the 2023-24 book club lists of books on the web site. <p>Action: Provide write-up for the June Newsletter Responsibility: Susan Clark</p>

		<p>Action: Ask book club convenors for their lists for both 2022-23 and 2023-24 for the web site.</p> <p>Responsibility: Susan Clark, Leslie Darling</p>
12.	Advocacy	<p>(from Donna's email to Cathy ahead of this meeting)</p> <ol style="list-style-type: none"> 1. See our May club newsletter under Call to Action for concerns to raise with candidates running for the office of Toronto mayor. 2. We remain concerned about getting out the vote. 3. We want to examine the new Ontario Alcohol and Gaming Act. One of our members is pursuing her concern about the negative fallout from gambling.
13.	Program	No report
14.	Communications	<p>Zoom meetings</p> <ul style="list-style-type: none"> • Communications will take over scheduling. <p>Action: Contact communications</p> <p>Responsibility: Jennifer Denomme</p> <p>Printing</p> <ul style="list-style-type: none"> • Communications have set up an account with UPS Store3 on Queensway. <p>Action: Contact communications for all printing needs.</p> <p>Responsibility: Jennifer Denomme</p> <p>Projector</p> <ul style="list-style-type: none"> • Jennifer has tested the projector with a VGA to HDMI adapter and it seems to be working. <p>Action: Set up a full test at Fairfield</p> <p>Responsibility: Cathy Holmes, Jennifer Denomme, Mary Dodge-Bovaird, Sandra Marven</p>
15.	Other Business	<p>Nametags</p> <ul style="list-style-type: none"> • Pat Cleland is re-creating name tags from the membership database. <p>Action: Create name tags and put into holders for members to pick up at meetings.</p> <p>Responsibility: Pat Cleland, Martha Legher, Kanchen</p> <p>Year End Gathering</p> <ul style="list-style-type: none"> • Planning for this to be outdoors at Fairfield on June 13 (rain date 14). <p>Action: Notify and invite membership</p>

		Responsibility: Cathy Holmes, Jennifer Denomme
16.	Appreciations	Thank you to all members for their work on the various aspects of Club activities.
17.	Next Meeting	Thursday, June 8, 2023. Time TBD.
18.	Adjournment	4:30 pm