

**CFUW Etobicoke
Executive Committee Meeting
Thursday, February 1, 2024
Fairfield, 7:00 pm**

Facilitated by	Cathy Holmes
Minutes Taken by	Lois Willson
Agenda Location	Email - Cathy Holmes
Attendees	Cathy Holmes, President Adele Allan, Co-Chair, Interest Groups Lori Bailey, GM Recording Secretary Marilyn Goodchild, Hospitality Mary Hilborn, GM Recording Secretary Silvanna Ho, Treasurer Joanne Jamieson, Past President Sandy Marven, Membership Germaine Drury, Hospitality Jennifer Denomme, Co-Chair, Communications Lois Willson, Exec Recording Secretary
Guests	Cathy Sbrolla - Charitable Trust
Regrets	Sue Lattik, Co-Chair Interest Groups, Martha Leger, Member-at-Large Leslie Darling, Co-chair Communications, Virginia Anderson, Member-at-Large, Maure Kentner, Advocacy Chair, Mary Dodge Bovaird, Program Chair, Pat Joyce, Membership Social, Anita De Angelis, Membership-Data-entry

#	Topic	Discussion
1.	Welcome	Welcome to the February Executive meeting
2.	Acknowledgement of the Land	Presented by Mary Hilborn
3.	Acceptance of Agenda	Accepted as presented.

4.	Awards Proposal	Attachment I - Reviewed by Cathy Sbrolla <ul style="list-style-type: none"> - Education Awards are determined by the institution; criteria is a woman, residing in Etobicoke in financial need - Community Awards are given to community groups that are in need - There are also endowments that generate 2 awards at Humber College and 1 at York University - Total awards -\$8600 (excluding endowment awards)
5.	Approval of the Executive Minutes	Minutes – 2024-01-04 Motion to approve by Mary Hilborn, Seconded by Sandy Marven Approved as presented.
5.	Approval of the General Meeting Minutes	General Meeting Minutes – 2024-01-11 Motion to approve by Joanne Jamieson, seconded by Lois Willson Approved as presented
6.	President	<ul style="list-style-type: none"> a. A meeting was held by the Regional Director, Susan Freeman , and other GTA Clubs to discuss common issues. Joanne Jamieson, Mary Dodge Bovaird, Maure Kentner and Pat Ferbyack and Mary Hilborn participated. b. Task Group on Executive formats – have reformulated the Nominations Committee under Joanne Jamieson to try to fill vacant positions. Alternate models are being investigated including having 4 people form a Management Team. They would rotate roles of chairing meetings and GMs and would reduce large Executive group meetings to bi-monthly. North York is piloting this and it is working well.

7.	Past President	<ul style="list-style-type: none"> a. Stop the Violence Fundraiser- 106 have registered of which 48 are members; had some nasty comments on our FB posting about Kathleen Wynne. b. Nominations Committee – Joanne Jamieson, Gail Rutherford, Pat Cleland and Pat Joyce will constitute the Committee. They will target new members since 2019 for the Executive. Gail Rutherford has offered to mentor a new President. c. CFUW Ontario AGM - May 24, 25 in Windsor, cost \$149 hotel. d. CFUW National AGM – July 22, 23, 24 in Edmonton; \$495 registration fee for early bird; will cost approximately \$2,000 pp; will hold remotely every 2nd year
----	-----------------------	---

8.	Communications	<ul style="list-style-type: none"> a. Advertising for Stop the Violence Fundraiser – have sent emails to all members and past participants; ads on Neighbour.net, Facebook, LinkedIn, Eventbrite and Instagram; A “dry run” will take place next week. b. Ticket Sales for Fundraiser – 106 to date c. Hybrid General Meetings – since we now have access to internet at Fairfield, we will consider moving to hybrid GMs; participants will be able to see the speaker and the presentation; will pilot it on April 4 at Executive meeting; implementation 2024-5
----	-----------------------	---

9.	Advocacy	No report
10.	Financial Update	<p>a. Attachment II -2023-24 Actuals versus Projected Actuals 3-24 - Lines 30-52 were reviewed line by line; the following changes were made to the projected actuals - line 36 changed from \$160.57 to \$500; 42 Marketing from \$200 to 300; 46 Website, IT Communications amortize \$1,040.83 over 2 years. Lois suggested adding a column to the spreadsheet to show + or – differences between Budget and Projected Year End Actuals. Action: Sylvanna Ho to update Budget and add a Difference column to the spreadsheet.</p> <p>b. Year end Projected Surplus - We project a deficit at year end of about \$4000 which will be covered by our Surplus Fund of \$12,184- \$1,844 to Charitable Trust; we should only carry a surplus budget to cover 6 months of operations. Mary Hilborn noted some inconsistencies in figures being used. Action: Cathy to check figures to ensure consistency.</p> <p>c. 2024-25 Budget – It is anticipated that we will no longer be able to use the Unallocated Funds of \$21 per member as donations to the Charitable Trust as we will need them for operating funds. Action: Cathy Holmes and Silvana Ho to develop the 2024-25 Budget for review at March Executive Meeting.</p>

11.	Membership	<p>a. Membership - Total 217 members.</p> <p>b. Certificates for long term members – List provided to Maure for certificates to be given at AGM</p>
12.	Membership Social	<p>a. 75th Anniversary – No report</p> <p>b. End of Year Celebration - May 9, Shaver House, tickets \$20, Pat Joyce will be selling tickets</p> <p>c. Card party – Cathy Sbrolla April 17 1:00; can accommodate 72 people; \$20 includes food and door prizes; funds raised to go to Awards; will sell tickets at GMs</p>
13.	Program	Working on 2024-25 speakers; suggestions welcome
14.	Interest Groups	Adele reported that the badminton interest group has been resurrected; also, there is a new French group started to practice conversational French, meeting the first Monday of month.
15.	Hospitality	No report
	Other Business	A discussion about whether we should look into getting a gaming licence for draAt the moment, there's no online availability within 2.5 hours of 12:00 pm.ws etc. occurred. This needs to be investigated further.

15.	Next Meeting	Thursday, March 7, 2024 at 7:00 pm, at Fairfield.
17.	Adjournment	8:45 pm

Attachments