

**CFUW Etobicoke  
Executive Committee Meeting  
Thursday, March 7, 2024  
Fairfield, 7:00 pm**

<b>Facilitated by</b>	Cathy Holmes
<b>Minutes Taken by</b>	Lois Willson
<b>Agenda Location</b>	Email - Cathy Holmes
<b>Attendees</b>	Cathy Holmes, President Virginia Anderson, Member-at- Large Lori Bailey, GM Recording Secretary Mary Dodge Bovaird, Program Chair Anita De Angelis, Membership-Data-entry Marilyn Goodchild, Hospitality Mary Hilborn, GM Recording Secretary Silvanna Ho, Treasurer Joanne Jamieson, Past President Martha Leger, Member-at-Large Sandy Marven, Membership Germaine Drury, Hospitality Lois Willson, Exec Recording Secretary
<b>Guests</b>	Pat Cleland, Marianne Glynne
<b>Regrets</b>	Adele Allan, Co-Chair, Interest Groups, Jennifer Denomme, Co-Chair, Communications, Sue Lattik, Co-Chair Interest Groups, Leslie Darling, Co-chair Communications, Maure Kentner, Advocacy Chair, Pat Joyce, Membership Social

#	Topic	Discussion
1.	<b>Welcome</b>	Welcome to the March Executive meeting - Cathy Holmes
2.	<b>Acknowledgement of the Land</b>	Presented by Mary Hilborn Sourced from Humber College website

3.	<b>Charitable Trust Motions for April AGM Agenda</b>	<p>Pat Cleland          Moved that Barbara Brydon and Anne Watkinson be appointed as Trustees of the Charitable Trust for a 3-year term beginning July 1, 2024.          Discussion: Cathy Sbrolla leaving as Trustee.          Approved, all in favour</p> <p>Moved that the Charitable Trust Awards Proposal for 2023-2024 be adopted as presented.          Discussion: Cathy Sbrolla presented this to the Executive Committee on February 1, 2024. The proposal and motion will be in the Newsletter before the April GM and voted on at the GM.          Approved, all in favour</p>
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4.	<b>Approval of the Executive Minutes</b>	<p>Move that the Executive Meeting Minutes February 1, 2024 be approved. Motion to approve by Mary Hilborn, seconded by Lori Bailey. Approved.</p>
5.	<b>Approval of the General Meeting Minutes</b>	<p>Move that that January 11, 2024 Meeting Minutes be approved. Motion to approve by Sandy Marven and seconded by Germaine Drury Approved.</p>
6.	<b>President</b>	<p>a. Raffle Licence – It is required that an application must be submitted to the province for every event. Cathy does not see the need to apply for a licence for the card party.  <b>Action: Cathy Holmes to send information out on Raffle Licences to the Committee and discuss further at next meeting.</b></p> <p>b. Motions for AGM          1) Moved that the \$21.00 per member Unallocated Fee currently donated to local charities be discontinued. Starting with 2024-2025 and going forward, these monies will be included in the Club's revenue.          Rationale: Some Club expenses have increased. This will also be a full year of paying rent for Fairfield. In person Ontario and National AGMs, likely every other year going forward, require that the Reserve Fund now have money put in for expected expenses of those members approved to attend. The Club has been fortunate in the past few years that the \$21.00 per member unallocated fee was donated. It will now be included in the Club's Revenue. Going forward it is hoped that these monies in the operating annual budget will allow for neutral budgeting (no surplus/deficit).          Motion to approve with changes by Virginia Anderson, seconded by Sandra Marven. Approved.</p>

		<p>2) Moved that Debby Wright and Lynn Neilly and Deb Forsyth-Petrov be appointed to the Financial Review Committee, along with the Past President, for the year 2023-2024 as well as for 2022-2023 as a motion was not submitted for that period.  Discussion: 2023-24 appointments required as we forgot to do this last year at AGM; include the Past President be appointed in the motion.  Motion to approve Lois Willson, seconded by Joanne Jamieson.  Approved.</p> <p>3) Moved that \$2000 be transferred to the Conference Reserve Fund.  Discussion: This is to cover conference costs for the CFUW National AGM in Vancouver for attendees.  Motion to approve Lori Bailey, seconded by Mary Dodge Bovaird.  Approved.</p> <p>4) Moved that the printed Newsletter be discontinued in its present form which is customized for printing each month.  Rationale: Printing of the Newsletter requires extensive work each month to produce it. A less labour-intensive method of producing a print copy will be implemented for those members who require a print copy.  Motion approved by Anita De Angelis, seconded by Martha Leger.  Approved.</p> <p><b>Action: Cathy Holmes to review all motions and revise as required.</b></p> <p>c. General Meetings for January, February, March to be held via Zoom  GM attendance has been low during these months. The Program Committee is currently working on its plan for speakers for 2024-25. Perhaps we don't need to meet monthly.  <b>Action: Mary Dodge Bovaird to discuss this with the Program Committee and we will revisit this at our April meeting.</b></p> <p>d. Facebook Boost Costs for the Fundraiser  Moved that the \$39.95 cost of the Facebook boost be included with Zoom costs for the Stop the Violence Fundraiser. This can be approved by the executive and does not have to be approved by the general membership.  Discussion: Zoom costs allocated were \$500 and approximately \$350 have been spent. The Facebook boost costs should be covered under the Zoom budget.  Moved to approve Virginia Anderson, seconded by Anita De Angelis.  Approved.</p> <p>e. Stop the Violence Fundraiser Speaker Fee  Moved that the Stop the Violence Fundraiser Speaker Fee be changed to Fundraiser Honorarium to include all forms of recognition such as flowers, fees or other gift.  Motion to approve by Silvana Ho and Joanne Jamieson. Approved.</p>
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7	<b>Past President</b>	<p>a. Stop the Violence Fundraiser- 150-160 attended and approximately \$5000 was raised. It was well received with many positive comments. Bev Evans was excellent as MC. The cheque to Women’s Habitat will be delivered by Cathy and Joanne soon.</p> <p>b. Nominations Committee – Joanne Jamieson, Gail Rutherford, Pat Joyce and Pat Cleland have met twice. They have contacted all new members since 2019 and then looked at all members and contacted another 40. Noone has volunteered for President or VP as yet. We may need to look at other options such as sharing these roles.</p> <p>Moved that the following nominees be accepted to Executive Positions for the year 2024-2025.</p> <table border="1" data-bbox="509 569 1425 1255"> <tr> <td>Executive Positions</td> <td>2024-2025</td> </tr> <tr> <td>President</td> <td><b>Vacant</b></td> </tr> <tr> <td>Vice President</td> <td><b>Vacant</b></td> </tr> <tr> <td>Past President</td> <td>Cathy Holmes</td> </tr> <tr> <td>Treasurer</td> <td>Anita De Angelis</td> </tr> <tr> <td>Membership Chair</td> <td>Sandy Marven</td> </tr> <tr> <td>Membership Social</td> <td>Pat Joyce</td> </tr> <tr> <td>Membership Data Entry</td> <td>Pat Cleland</td> </tr> <tr> <td>Program</td> <td>Mary Dodge Bovaird</td> </tr> <tr> <td>Advocacy</td> <td>Maure Kentner</td> </tr> <tr> <td>Recording Secretary Executive Meeting</td> <td>Lois Willson</td> </tr> <tr> <td>Recording Secretary General Meeting</td> <td>Mary Hilborn/ Lori Bailey</td> </tr> <tr> <td>Communications Co-Convenors</td> <td>Jennifer Denomme/Leslie Darling</td> </tr> <tr> <td>Interest Group Co-Convenors</td> <td>Adele Allen/Sue Lattik</td> </tr> <tr> <td>Hospitality Co-Convenors</td> <td>Germaine Drury/Marilyn Goodchild</td> </tr> <tr> <td>Member at Large</td> <td><b>Vacant</b></td> </tr> <tr> <td>Member at Large</td> <td><b>Vacant</b></td> </tr> </table> <p>Motion to approve Joanne Jamieson, seconded by Marilyn Goodchild. Approved.</p>	Executive Positions	2024-2025	President	<b>Vacant</b>	Vice President	<b>Vacant</b>	Past President	Cathy Holmes	Treasurer	Anita De Angelis	Membership Chair	Sandy Marven	Membership Social	Pat Joyce	Membership Data Entry	Pat Cleland	Program	Mary Dodge Bovaird	Advocacy	Maure Kentner	Recording Secretary Executive Meeting	Lois Willson	Recording Secretary General Meeting	Mary Hilborn/ Lori Bailey	Communications Co-Convenors	Jennifer Denomme/Leslie Darling	Interest Group Co-Convenors	Adele Allen/Sue Lattik	Hospitality Co-Convenors	Germaine Drury/Marilyn Goodchild	Member at Large	<b>Vacant</b>	Member at Large	<b>Vacant</b>
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8.	<b>Communications</b>	<p>Via Email from Leslie Darling:  There is a new PUBLIC page under the <b>Interest Group Tab</b> on our website called the Alpha Interest group List that lists all our interest groups and the related Convenor(s) Name(s) along with instructions for members to check the Roster under <b>Members Only</b> section for the related Convenor’s contact information. We hope that this will help with navigation and will better celebrate the varied array of interest groups in our club.</p>
9.	<b>Advocacy</b>	<p>Report attached. The Resolution Meeting is March 21, 2024 by Zoom. Marilyn Goodchild suggested that the Club set priorities on advocacy issues and focus on 2-3 issues per year. Others agreed.</p>
10.	<b>Financial Update</b>	<p>a. Review Current Financials  Silvanna Ho reviewed the Actual and Proposed Conference Reserve and 2024-25 Actuals and Projected Actuals.</p>

		<p><b>b.</b> Proposed 2024-25 Budget (Attached)  Silvanna Ho reviewed the proposed 2024-25 Budget.  Moved that the 2024-2025 Proposed Budget and Conference Reserve be approved as presented.  Motion to approve by Lois Willson, seconded by Mary Hilborn. Approved.</p> <p>Cathy Holmes thanked Silvanna Ho for stepping in this year as Treasurer.</p>
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11.	<b>Membership</b>	Membership – 3 new members joined and are paying \$34.50 for this year as they joined after March 1, 2024
12.	<b>Member-shi p Social</b>	<p>a. 75<sup>th</sup> Anniversary – No report</p> <p>b. End of Year Celebration - May 9, Shaver House  <b>Action: Cathy Holmes to follow-up with Pat Joyce re. details; Mary Dodge Bovaird to contact the Sweet Adeline Chorus about performing at the celebration.</b></p>
13.	<b>Program</b>	No report
14.	<b>Interest Groups</b>	Adele Allen and Leslie Darling are working on a new public page for interest groups on the website to make it easier to access information.
15.	<b>Other Business</b>	None
15.	<b>Next Meeting</b>	Thursday, April 4, 2024 at 7:00 pm, at Fairfield.
17.	<b>Adjourn- ment</b>	8:45 pm

### Attachments